
















Bullying Weapons and Violence
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Carbon County School District #1



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Bullying Weapons and Violence

 Bullying	 Hazing	 Stalking
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Bullying

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Bullying

Reportable Incident

Bullying is defined as the repeated intimidation of others by real or threatened infliction of physical, verbal, written, electronically transmitted, or emotional abuse, or through attacks on the property of another. It may include, but not be limited to, actions such as verbal taunts, name-calling and put-downs, including ethnically-based or gender-based verbal put-downs, extortion of money or possessions, and exclusion from peer groups within the school.

Students who engage in any act of bullying while at school, at any school function in connection to or with any District sponsored activity or event, or while enroute to or from school are subject to disciplinary action, up to and including suspension or expulsion.

Note: If harassing, bullying or threatening remarks, which reflect potential violence, are made and/or heard, the administration should be contacted so interviews can be conducted and policy implemented.



Hazing

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Hazing

Reportable Incident

Hazing means any intention, knowing or reckless act meant to induce physical pain, embarrassment, humiliation, deprivation of rights or that creates physical or mental discomfort, and is directed against a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any organization, club, or athletic team sponsored or supported by the District and whose membership is totally or predominately other students from the District.

Note: If harassing, bullying or threatening remarks, which reflect potential violence, are made and/or heard, the administration should be contacted so interviews can be conducted and policy implemented.



Stalking

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Stalking

Reportable Incident

Stalking is a “willful course of conduct” involving repeated or continuing harassment against another individual, that would cause a reasonable person to feel any one or more of the following:

- Terrorized
- Frightened
- Intimidated
- Threatened
- Molested

Stalking occurs in many forms, such as:

- Following or appearing with the sight of another.
- Approaching or confronting another individual in a public or private place.
- Appearing at the workplace or residence of another.
- Entering or remaining on an individual’s property.
- Contacting by telephone.
- Sending mail or electronic mail.

Note: If harassing, bullying or threatening remarks, which reflect potential violence, are made and/or heard, the administration should be contacted so interviews can be conducted and policy implemented.



Ethnic Intimidation

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Ethnic Intimidation

Reportable Incident

Ethnic Intimidation occurs when a person maliciously, and with specific intent, intimidates or harasses another person because of that person's:

- Race
- Color
- Religion
- Gender
- National Origin
- Sexual Orientation

The conduct of the offender must:

1. Involve physical contact with another.
2. Damage, destroy, or deface any real or personal property of another; or
3. Threaten, by word or act, to do an act described in (1) or (2) if there is reasonable cause to believe that an act in (1) or (2) will occur.

When the conduct of the offender meets this criteria, notify the police



Violence in the Workplace

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Violence in the Workplace

Reportable Incident

[Administrator Responsibilities](#) | [Staff Responsibilities](#) | [PM Custodial Responsibilities](#)

Violence is defined as stalking, threats, inappropriate communications, verbal and sexual harassment, trespassing, telephone and e-mail harassment, violation of restraining orders and behaviors that are threatening to students and staff.

Administrator/Head Teacher's Responsibilities

- Identify and document the problem.
- Determine type of threat (physical, emotional, verbal, etc.).
- If physical assault has occurred, provide first-aid and contact police at [911](#).
- If physical assault is threatened, contact police.
- Have victims complete a Report Form.
- Contact Central Office at [307-328-9200](#).
- Submit completed incident report form to Business Office.

Staff's Responsibilities

- Report incident to Administration.
- Have victims complete a Report Form.
- Provide report to Administration.

PM Custodial Responsibilities

- Document and report incident.
- If physical assault occurred, assist with first-aid, if needed.
- Call "On-Call" Supervisor.



Weapons on School Property

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Weapons on School Property

Reportable Incident

[Administrator Responsibilities](#) | [Staff Responsibilities](#) | [PM Custodial Responsibilities](#) | [Armed Suspect](#) | [Drive-by Shooting](#)

Follow these procedures within the building whenever you know or suspect a student may have a weapon in a locker, car, or anywhere else on school property.

Administrator/Head Teacher's Responsibilities

- Declare a “**lockdown**” if the situation appears threatening to the safety of the building.
- [Call 911](#)
- Call Central Office at [307-328-9200](#).
- Determine if a reasonable suspicion exists to search for a weapon.

Staff's Responsibilities

- Notify the Administrator.
- Do not attempt to approach or confiscate.
- **If a weapon is found, isolate the area and do not touch the weapon. Police will secure it for evidence.**
- Await further instructions from the Administrator.

PM Custodial Responsibilities

- Same as [Administrator/Head Teacher's Responsibilities](#), but is not responsible for the following:
 - Determine if a reasonable suspicion exists to search for a weapon.
- [Call 911](#).
- Call the “On-Call” Supervisor for further direction.



Drive-By Shooting

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Drive-By Shooting on School Site

Reportable Incident

[Administrator Responsibilities](#) | [Staff Responsibilities](#) | [PM Custodial Responsibilities](#)

Administrator/Head Teacher's Responsibilities

- Declare a “**lockdown**” if the situation appears threatening to the safety of the building.
- Identify the problem and the location. Secure and isolate the area.
- [Call 911.](#)
- Call Central Office at [307-328-9200](#).
- Assist the police in locating and identifying the possible suspects and victims.
- Promote emergency information on suspects, victims or witnesses.
- Provide the police/EMS with emergency information.
- Immediately initiate support services for students and staff through the Crisis Management Team.

Staff's Responsibilities

- If shots are heard, instruct the students, “**Drop to the floor/ground.**”
- If possible, while on the ground, move the students to a safe area.
- Notify the Administrator.
- Advise them of any injuries/property damage.
- Take attendance. Report any missing student(s) to the Administrator/Designee.
- Discourage discussion.
- Wait for the police/EMS responders to arrive.

PM Custodial Responsibilities

- Same as the [Administrator/Head Teacher's Responsibilities](#), *but is not responsible for the following:*
 - Declare a “**lockdown**” if the situation appears threatening to the safety of the building.
 - Immediately initiate support services for students and staff through the Crisis Management Team.
- [Call 911.](#)
- Call the “On-Call” Supervisor for further direction.
- Assist the police in locating and identifying any possible suspects and victims.



Armed Subject

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Armed Subject, Armed Robbery or Hostage

Reportable Incident

[Administrator Responsibilities](#) | [Staff Responsibilities](#) | [PM Custodial Responsibilities](#)

Definition: The term weapon includes: firearms, bombs, silencers, double-edged non-folding stabbing instruments, switchblade, blackjack, slingshot, billy club, bludgeon, metallic knuckles, sand club, sand bag, a taser or stun gun, including air and gas powered guns (e.g., BB, pellets or paintball guns), a gas ejecting device that is not a self defense spray device or any other article carried or possessed for use as a weapon, e.g., tire iron or baseball bat carried for purpose of assault or defense.

Follow these procedures within building whenever a person:

- Has a weapon.
- Says they have a weapon.
- Is holding another person against their will.

Building Moves to “Lockdown” Procedure Immediately.

Overall Procedures

1. [Call 911](#).
2. Notify the Administrator. Relay accurate information.
 - Where in the building is the event occurring?
 - How many are involved (perpetrators and hostages)?
 - What demands, if any have been made?
 - Is anyone injured?
3. Render the appropriate assistance.

Administrator/Head Teacher’s Responsibilities

- Immediately declare “**lockdown**.”
- [Call 911](#).
- Escort any students in hallways to a safe location.
- Isolate the **lockdown** area.
- Await the arrival of the emergency responders.
- Provide assistance as needed.
- Coordinate with the police/EMS personnel.
- Call Central Office at [307-328-9200](#).
- Mobilize the Crisis Management Team.

Staff’s Responsibilities

- If a weapon has been seen, follow the above procedures.
- Open window treatments and close and lock your classroom door.
- Make a list of all students not in the classroom who should be when the **lockdown** was declared.
- Record the names of students who enter the room after the **lockdown**.
- If directed to leave your classroom, take your class record book with you, if possible.

- Do not attempt to contact the office unless you have pertinent information or require immediate medical attention.
- Await further instructions from the Administrator.

PM Custodial Responsibilities

- Same as *Administrator/Head Teacher's Responsibilities*, but is not responsible for the following:
 - Isolate the **lockdown** area.
 - Mobilize the Crisis Management Team.
- Call the "On-Call" Supervisor

If Weapon Is Found

Isolate the area. Do not touch the weapon.

Police will secure the weapon for evidence.

If Subject is Visible

Stay calm and do not approach.

Do not attempt to confiscate the weapon; communicate and cooperate with the subject,

Stay calm! If a suspect threatens you with a weapon, follow the suspect's directions.

Do not try to be a hero.